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Erasmus+ Programme Key Action 2 Cooperation Partnerships  
for Higher Education (KA220-HED)  
Project No: 2023-1-RO01-KA220-HED-000155412  
Project title: European Network for Additive Manufacturing  
in Industrial Design for Ukrainian Context – Acronym: AMAZE



## REPORT – TRANSNATIONAL PROJECT MEETING TPM 3

Hosted by Edibon International S.A., Madrid, Spain

4 - 6 of September 2024

The third Transnational Project Meeting of the AMAZE project, **organized by the Edibon International S.A.**, was held in **Madrid, Spain, on 4 – 6 of September 2024**, together with the AMAZE partners' project and was started with a presentation concerning the TPM 3 Agenda, by the AMAZE project coordinator from National University of Science and Technology Politehnica Bucharest from Romania, Mrs. Assoc.Prof.Dr.Eng. Băilă Diana.

All partners involved in AMAZE project (Politehnica Bucharest, Romania, Poznań University of Technology – PUT, Poland, Yuriy Fedkovych Chernivtsi National University YFCNU (Ukraine), and Edibon International S.A. Spain) participated at Transnational Project Meeting 3 (TPM3) with 2 persons/institution, how was establish in the project budget.





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In the first day, on 4 September 2024, the Opening and Welcome ceremony was realized by Mrs. Bonilla Mirian, the manager of the Edion International S.A. company from Madrid, presenting the specializations, the laboratories and the research background of the company.

The presentation Agenda of Transnational Project Meeting 3 (TPM3) and welcome speech was made by Mrs. Assoc.Prof.Dr.Eng. Băilă Diana.

Mrs. Assoc. Prof. Diana Băilă, Politehnica Bucharest, AMAZE project coordinator presented the summary of midterm project results, setting up and clarifying goals of the meeting. It was discussed about the last details of the AMAZE project and the final report necessary to realized for this project. Concerning Project Management, were explained:

- Important aspects related to the final report preparation and submission;
- Collection of activity reporting by the coordinator: organization and calendar (timesheets, deadlines/milestones);
- Collection of the last results of Intellectual Outputs and status of delivery;
- Other project management issues.

In order to ensure that the project will be a success, the last objectives, activities and results of the AMAZE project were presented and discussed, making sure all partners understood everything.

In this Transnational Project Meeting 3 (TPM3) were presented the status of currently prepared deliverables and Intellectual Outputs, and validation of the status of tasks. Each partner of AMAZE project presented the plan and status of each activity existing int the project proposal.





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**AMAZE - European Network for Additive Manufacturing in Industrial Design for Ukrainian  
Context, contract nb. 2023-1-RO01-KA220-HED-000155412**

**Transnational Project Meeting – TPM 3  
hosted by EDIBON International S.A. company, Madrid, Spain**

**4<sup>th</sup> – 6<sup>th</sup> of September 2024 – Madrid / SPAIN**

**Wednesday 4th September – EDIBON International S.A. company, starting at 9:00**

1. Opening and Welcome ceremony: Mrs. Mirian BONILLA GARCIA, Director of EDIBON International S.A. company, Spain
  2. Presentation of the Agenda and welcome speech: Mrs. Mirian BONILLA GARCIA, Director of EDIBON International S.A. company, Spain
  3. Project management – session 1 (Assoc. Prof. Diana Băilă, Politehnica Bucharest, project manager)
    - important notifications on behalf of the Agency related to the final report and final evaluation
    - quick overview on the status of each IO deliverables (IO3 and IO4)
    - quick overview about the dissemination / communication plan and status of indicators still needed to be fulfilled in the AMAZE project
  4. Intellectual Outputs – IO3 - status and summary of currently prepared deliverables for the e-learning platform / updates per each institution / thematic room + finalizing of the AMAZE e-learning platform (Mrs. Mirian BONILLA GARCIA – EDIBON International S.A., leading responsible institution - IO3)
- 11:30 – 12:00 Coffee break
5. Intellectual Outputs – IO4 - AMAZE e-case studies for project-based learning method used in developing, testing and manufacturing of new industrial parts made by 3D printing technologies (Prof. Remigiusz Łabudzki, PUT Poznań, Poland - leading responsible institution - IO4)
  6. Intellectual Outputs – AMAZE – dissemination / communication plan / indicators
  7. Q&A with partners, comments and discussion, possible work in groups. Company visit.
- 14:00 - 15:00 Ending of session 1 / Lunch break

**Thursday 5th of September – EDIBON International S.A. company, starting at 9:00**

Project management – session 2- Financial and administration final report (Assoc. Prof. Diana Băilă, Politehnica Bucharest, project manager)  
Financial and administration report to be fulfilled in accordance with the Notification sent and approved by the Agency (all partners)



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Status about financial expenses (financial balance) – fulfilled in accordance with the Notification sent and approved by the Agency (all partners)  
Status related to the activity reported so far (timesheets + fulfilling the timesheets + last expenses (that are eligible) and reporting of last timesheets in accordance with the Notification sent and approved by the Agency (all partners)  
Final audit (forms, content, report)

**10:30 - 10:45 Coffee break**

Project management – session 3 – Final report to be realized on the Agency platform (Assoc. Prof. Diana Băilă, Politehnica Bucharest, project manager + all partners)  
Status of files uploaded on Teams / drives related to the AMAZE project (certificates, contracts, participating lists, etc.)

- Important aspects related to the final report preparation and submission
- Setting updates, tasks and responsibilities related to documents that are needed to be prepared for the final report for the Agency platform (with contribution of all partners)
- Setting updates, tasks and responsibilities related to documents that are needed to be prepared for the final report on the AMAZE website (with contribution of all partners)

**Communication / Dissemination plan**

- updating and finalizing the plan related to the AMAZE project indicators necessary to be realized "in common" with all partners of the AMAZE consortium institutions / validating the plan by all partners

Aspects related to the organizing of Multiplier event by Mr. Remigiusz Łabudzki in Poznań University of Technology, Poland (4 November 2024)

- aim of the Multiplier Event
- related to sharing of e-learning platform
- presentations and focus of presentations on behalf of the AMAZE partners
- promoting of the event in the media / interviews / photos / reports
- organizing in groups / logistics - collecting of feedbacks / documents necessary to be fulfilled during the event

14:00 - 15:00 Final conclusions / ending of session 2 / Lunch break

**Friday 6th of September – EDIBON International S.A. company, starting at 9:00**

Final conclusions / ending of session. Conclusions. Visiting of laboratories at EDIBON International S.A. company. Realize the final documents of AMAZE project. Discussions concerning new calls and projects submitting.

11:30 End of the Transnational Project Meeting.





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In the second day, on 5 September 2024, were discussed the financial and administration rules and status related to the activity reported (timesheets, reports, minutes, feedback, etc.) and it was presented the status about financial expenses (financial balance) for all AMAZE project partners and aspects related concerning the next future expenses (that are eligible) and reporting of timesheets.

It was noted the setting updates, tasks and responsibilities concerning Intellectual Outputs IO1, IO2 and IO3 that are finished and were realized discussions about the next Intellectual Outputs IO4, respectively was made a disseminating plan, status of papers and current and planned work.

It was setting the details related to the next following activities that will be make in AMAZE project, the organizing of Multiplier Events ME4 (hosted by Poznań University of Technology – PUT, Poland) on 4 November 2024.

The coordinator of AMAZE project presented the Agenda of Multiplier Event (ME 4) that will take place at Poznań University of Technology – PUT, Poland, on 4 November 2024.

The tasks were presented in detail, starting with Information from the National Agency, concerning the approved budget modification for AMAZE project for Spanish partner (Edibon International S.A.), the modification of sum was realized between the workpackages (between the money left over from mobilities to salaries for IO4), but the AMAZE Partners budget rested the same as in the initial project proposal.

In conclusion for the Spanish partner, the money that rested not used from TPM1 (mobility - 1 person) and Summer School (mobilities - 2 persons), it will be used as salaries, for realize a supplementary e-case chapter for Intellectual Outputs IO4.

The sum of 3180 Euro (budget for Summer School) and 848 Euro/pers for TPM1, in total being 4028 Euro, that they will be transferred for IO4 salaries.

The total project budget remains unchanged, as do the budgets of the AMAZE project partners.

It was realized the collection of activity reports by the coordinator: organization and calendar (timesheets). Depending on the type of activity, certain supporting documents must be provided as proof: for project management and implementation – description of activities and outputs in the final report; Transnational project meetings/Multiplier events/Learning, teaching and training activities – attendance list or individual attendance certificates signed by the receiving organization, participants list signed by the participants and the receiving organization, detailed agenda and documents used or distributed at the meeting; Intellectual outputs – proof of the intellectual output produced, proof of the staff time invested (timesheet), employment contracts/voluntary work/SME ownership etc.

In the third day, on 6 September 2024, all participants visited the Edibon International S.A. company from Madrid, Spain and the University Rey Juan Carlos, from Madrid, Spain.

Finally, some general conclusions were drawn from the three days of meeting and the partners presented feedback on the TPM 3.

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